

AGENDA ANNUAL GENERAL MEETING OF TRIBE FM Incorporated.



TO BE HELD: Saturday 13th October 2018 from 1pm

1 WELCOME AND PRESENT:

2 APOLOGIES:

3 NOTICE OF MEETING:

SENT BY EMAIL BEFORE 22nd of SEPTEMBER to all financial members via their registered email addresses:

These addresses were obtained from our records and the membership renewal forms submitted. This is the same process used in the previous years AGM meetings.

OK TO PROCEED? QUORUM?

4 MINUTES OF THE PREVIOUS SGM held Sunday 22nd October 2017:

MOTION: That the Minutes of the previous SGM be accepted.

MOVED: _____ **SECONDED:** _____ The motion was carried by _____.

5 MINUTES OF THE PREVIOUS AGM held Sunday 22nd October 2017:

MOTION: That the Minutes of the previous AGM be accepted.

MOVED: _____ **SECONDED:** _____ The motion was carried by _____.

6 APPOINTMENT OF RETURNING OFFICER(S):

TREV GARARD, CRAIG WARMAN as per instructions of previous AGM and Board meeting

7 PROXIES:

Number of Proxies received _____.

Proxies Distributed and recorded _____.

Proxies held by Returning Officers under instruction _____.

8 CHAIRPERSON'S and TREASURER'S ANNUAL REPORTS:

CHAIRPERSON'S REPORT

Separate attachment

MOTION: That the Chairperson's Annual Report be accepted.

MOVED: _____ **SECONDED:** _____ The motion was carried by _____.

TREASURER'S and AUDITOR'S FINANCIAL REPORT:

Separate Attachment

MOTION: That the Treasurer's Report and Auditor's Report be accepted.

MOVED: _____ **SECONDED:** _____ The motion was carried by _____.

QUESTIONS from members.

AGENDA

ANNUAL GENERAL MEETING OF

TRIBE FM Incorporated.



9 DEPARTEMENT REPORTS:

- Separate Attachment
- PROGRAMMING (Brenton)
- TECHNICAL (Chris / Trev)
- SCHOOLS / YOUTH (Trev / Bob)
- SFL (Craig)
- MARKETING / EVENTS / SOCIAL MEDIA (Sam / Jill)

QUESTIONS from members.

10 SETTING OF ASSOCIATION FEES and STRUCTURE:

Under our current constitution the members are required to set the Fees and Fee Structure for the Association. This can occur during an AGM or SGM, and are applicable from the date of the meeting.

At the last board meeting the existing structure was discussed. The general consensus was to ask the members to approve the maintenance of the current fee levels. The existing fee structure is designed to promote family and ensure children attending with parents where covered by our insurance. This is in line with promoting age diversity in Community Radio.

The following are submitted for approval by the membership.

Family	\$60	Family Concession	\$30
Couple	\$54	Couple Concession	\$27
Single Person	\$48	Single Person Concession	\$24
Corporate	\$240		

Notes: Concession Fees 50% of Full fees, Fees are (mostly) divisible by 12 for easy pro-rata calculation.

DISCUSSION and QUESTIONS from members.

MOTION: *That the fees and fee structure be accepted as presented.*

MOVED: _____ SECONDED: _____ The motion was carried by _____.

11 APPOINTMENT OF AN AUDITOR FOR THE NEXT BOARD YEAR:

MOTION: *That **Van Dyk Newbold and Co** _____ be appointed as an auditor for the financial year 2018 / 2019.*

MOVED: _____ SECONDED: _____ The motion was carried by _____.

12 APPOINTMENT OF THE ASSOCCN PUBLIC OFFICER FOR THE NEXT BOARD YEAR:

MOTION: *That _____ be appointed as a public officer for board year 2018 / 2019.*

MOVED: _____ SECONDED: _____ The motion was carried by _____.

13 APPOINTMENT OF THE RETURNING OFFICER FOR THE NEXT BOARD YEAR:

MOTION: *That _____ be appointed as a returning officer for board year 2018 / 2019.*

MOVED: _____ SECONDED: _____ The motion was carried by _____.

AGENDA ANNUAL GENERAL MEETING OF TRIBE FM Incorporated.



14 ELECTION OF NEW BOARD MEMBERS:

Last AGM to following members where elected to the Board of Tribe FM.

2 years

Craig Warman, Bob Evans, Trev Garard, Geoff Fox, Vicki Duggan.

1 year

Brenton Gerrad, Sam Coote, Chris Doe.

As Geoff Fox has retired from the Board mid-term and that vacancy filled by Peter Boyd that position is also up for election.

This means Craig Warman, Bob Evans, Trev Garard, Vicki Duggan can remain on the Tribe FM Board for the next year, they will then have a 1 year term starting at this AGM.

The election is then about electing 4 persons to the Board and those persons would then have 2 year terms.

The method of election would then be similar to last year of pre-referencing the nominated candidates, being a system of having one voting round instead of four.

Candidate List First Name Alphabetical Order

Number all boxes in order of preference (1) being the first preference to (7) being the last preference.

SAMPLE ONLY

Anne Cross

Chris Doe

Ian Knott

Samantha Coote

Steve Ellis

Vivian Michaelis

Will Kemp

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Candidate Speeches

Each candidate would then be given the opportunity to address the members outlining their vision for Tribe FM and how they can contribute. (3 minutes)

12 HANDING MEETING OVER TO RETURNING OFFICER FOR THE ELECTION:

Election and Counting of votes by Return Officers

Results provided after a break.

Board Positions

The meeting of the elected board members to determine the positions of Chair, Deputy Chair, Secretary, Treasurer, should be carried out within 48 hours, to enable a timely and seamless transition to the new board. This is typically done on the afternoon of the AGM.

13 OTHER BUSINESS:

Any financial member of the association can move and another second a motion at an AGM. 21 days notice would be required to notify all members with information required available for the meeting.

It is important that all members have an equal say in the running of the association.

The Annual General Meeting closed at _____.