



Policy

Tribe FM Incorporated

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On-Air Guest Policy

The purpose of this policy is to clarify the classification of on-air guests and that of a show presenter or program participant.

Tribe FM requires regular program participants to be members of Tribe FM Incorporated. The purpose of this is to ensure those persons are covered by the appropriate training and insurance and that Tribe FM is not subject to any additional risk.

Below are definitions outlining the differences between on-air guests and program participants with some examples.

On-air guests are:

- Persons that are introduced as guests to a show during each show put to air. (e.g. CFS in studio interview.)
- Persons that contribute on a segment by segment basis either over the phone or in studio for that section of the show only. (e.g. movie reviewer.)
- Persons that contribute for the whole show only during a special event on an occasional basis. (e.g. Grand Final Sports Broadcast Event.)

It is essential that the lead presenter demonstrate the experience to have guests on the Tribe FM program as guests are generally inexperienced and untrained in radio presentation and community radio codes. New presenters will be permitted to have guests on ongoing evaluation by programming with input from training once those presenters have demonstrated a level of experience in show preparation and delivery.

Program Presenters or co-presenters are:

- Persons that contribute on a regular basis for whole of or major part of the show aired. (e.g. Attendance of a show on a weekly or bi-weekly basis.)
- Persons that contribute significantly to a show in an equal or greater portion to other presenters on that show. (e.g. Poetry reading on a close to equal share of air time for that show.)
- Persons that control the schedule, mixing desk, computer and CD players during a show. (e.g. Show producer.)

It is essential that the identified program presenters are trained via the Tribe FM training department, so that recognition of the requirement to adhere to the CBAA codes of practice, Tribe FM policy requirements, and to provide a level of consistency for our listeners in the community.

Any clarification can be obtained by the member by emailing programming@tribefm.org.au or board@tribefm.org.au at which point a written answer will be provided.

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Page 1 of 1

** Form to be sent to programming@tribefm.org.au

20181112 V0-1

FOR COMMENT

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